

# Student Housing Policies

Student housing at Bevill State is a unique, enjoyable experience that provides educational, social, and cultural development opportunities for students. The BSCC Housing Policy is based on the premise that students have the right to expect a quiet, clean, safe atmosphere in which to live, study, and develop as individuals.

Rules are inherent in all group living situations. Sound laws and regulations provide order essential to personal freedom and academic achievement. Enrollment at Bevill State obligates a student to become familiar with and to comply with established standards and regulations. All student housing policies are subject to change by the College Administration to provide a safe and healthy environment for all students.

The College realizes that not all individuals can adjust to group living. For this reason, and to safeguard the rights and privileges of the majority of its students, the College reserves the right to dismiss any student from the dormitory for misconduct when such action is deemed necessary. The College reserves the right to relocate residents whenever necessary; however, no resident may relocate from his/her assigned room without both notifying and receiving permission from the Resident Manager and the Director of Student Services.

It is expected that students living in and visiting College residence facilities will cooperate with the Resident Manager and with each other in maintaining a routine of living conducive to wholesome college life. Living in student housing is a privilege, and the College reserves the right to revoke this privilege whenever the action(s) of a resident does not comply with the standards and regulations established by the College.

- To be eligible for on campus housing an individual must be 18 years of age and enrolled as a full-time student (minimum of 12 credit or 12 contact hours, fall and spring terms) at Bevill State. 9 credit hours or 9 contact hours of the required minimum 12 hours must be taken on campus during fall and spring terms. Students under the age of 19 must have parents' signatures on the Housing Application and Housing Lease Agreement.
- Summer term residency is limited and current residents must obtain approval from the Director of Student Services if summer residency is required. Students who are approved for summer residency must pre-register for the required summer term enrollment status or approval may be withdrawn.
- A resident who is absent from his/her scheduled classes for more than five (5) consecutive days must inform the Director of Student Services and Resident Manager in writing. Failure to do so may result in termination of the housing lease.
- The required deposit of \$150 is to be paid prior to the student moving any personal belongings into the dorm room or apartment. When moving out of student housing, the student must follow checkout procedures and return his/her key(s) to receive a deposit refund. The deposit is required each academic year and an amount of \$75.00 will be retained from all deposits for general maintenance and pest control fee each year.
- A \$75 fee will be assessed for replacing lock and keys or for failure to turn in key(s).
- Residents must remove personal belongings and vacate the premises within 24 hours of the last scheduled final exam, or within 24 hours of withdrawing from Bevill State, or within 24 hours from dismissal from Bevill State, and/or within 24 hours of lease termination. **Unclaimed items will be disposed of immediately.**
- Residents are responsible for cleaning the room as part of the check-out procedure. Failure to clean the room as part of the check-out procedure will result in an additional \$50 cleaning fee.
- During school holidays of five (5) days or more, as noted in the College Calendar, residents may not reside in student housing.
- Residents must sign a Housing Lease Addendum prior to the end of each term either to continue or terminate occupancy. Failure to sign the Addendum will terminate the lease.
- Each resident must have all personal furniture or equipment (including small appliances) approved by Housing personnel/Resident Manager before moving into the dorm room. Failure to obtain approval may result in the removal and/or disposal of items that are considered a detriment to the safety and well-being of student residents and/or the College environment.
- Residents are responsible for the cleanliness of their rooms and surrounding grounds. Garbage, rubbish, and other waste must be removed daily from rooms and yard and placed in designated receptacles. There will be unannounced inspections for cleanliness.

- The College unconditionally reserves the right to inspect all portions of rooms at times convenient to its staff and to require compliance with housing policies. **Needed repairs should be reported to the Resident Manager immediately.**
- It is mandatory for residents to attend meetings called by the Resident Manager and/or the Director of Student Services. These meetings are kept to a minimum and, when called, are of importance to all residents.
- **Children (immediate family members only) visiting a housing resident must be under the supervision of the resident being visited at all times.**
- All persons must be fully clothed when in the presence of visitors.
- If deemed necessary and advisable for the safety, security, or the maintenance of an educational atmosphere, a room or any personal belongings of the student resident (including vehicles) may be searched. Searches will be conducted if there is reasonable cause to believe that a student is using his/her room for a purpose in violation of federal, state, or local laws, or College regulations, or if the College Administration deems that a serious threat of security and safety exists. All room searches must be approved by the Dean of Students or designee.
- **Each student resident will be responsible for any damage to his/her assigned room or to the furniture, fixtures, and equipment, and for damage or loss caused by him/her to any part of the residence hall. When two or more students are involved in damage to College property, and it cannot be ascertained which student is responsible for the damage or loss, an assessment will be made against both or all equally.** Additionally, assessments for certain violations will be made to the entire residence hall community. The use of such materials as paste, glue, nails, tacks, staples, screws, etc., on walls, furniture, and woodwork (including inside and outside doors) is prohibited. Only non-damaging tape is permissible for use on walls and doors. Bumper sticker-type adhesive must not be used on any surface.
- In the residence hall, there are Quiet Hours set aside for study. **Quiet Hours are in effect from 10:00 p.m. until 9:00 a.m. with the exception of Friday and Saturday. On Friday and Saturday, Quiet Hours begin at 12:00 midnight and end at 9:00 a.m. the following day. Unnecessary noises and disturbances are not permitted at any time and may warrant immediate dismissal. Quiet hours may be extended during scheduled final exam periods.**
- The College is not responsible for any loss or damage to the personal property of occupants.
- Each student is urged to provide for the security of his/her own belongings by locking his/her room and by carrying personal property insurance. **Thefts should be reported to the Resident Manager.**
- Residents must have a Bevill State student ID card and parking decal. Parking decals are available in the Business Office, and Student ID's are made on designated days in the Office of Student Services. Identification may be verified at any time by any Bevill State Community College personnel.
- Residents and non-residents may visit in the rooms of residents daily, during the following times: Sunday-Wednesday 9:00 a.m. until 1:00 a.m. and Thursday-Saturday 9:00 a.m. until 1:00 a.m. **Residents must be in their respective rooms when visitation ends AND no visitation allowed.**
- A visitor must be at least 18 years of age, a Bevill State student, or a member of a student's immediate family. Identification of visitors may be verified.
- The student or roommate has the right to refuse visitation.
- Visitors must be accompanied by a resident of the dorm.
- Students are responsible for the conduct of any visitor(s) while on College-owned or College-controlled property. Visitors are subject to the same conduct code, policies, and procedures as student residents.
- Areas surrounding the residence hall are off limits to all nonresidents after visiting hours.

If a resident or non-resident is injured while in violation of any regulation or policy as stated in the Bevill State Student Conduct Code and Student Housing Policy, the College shall not be held liable.

The Resident Manager or any other authorized official of the College will issue written notifications to residents and non-residents who violate College policy. The Director of Student Services will impose appropriate sanctions for the policy violation. If more than one student is involved in the violation of the Student Housing Policy, and the College cannot determine who is responsible for the violation, all students involved will receive a notification of violation.

Though violation of the aforementioned policies can result in immediate suspension or expulsion from the residence halls, it is understood that any regulation or policy violation as stated in the Bevill State Student Conduct Code and Student Housing Policy will result in disciplinary action. These procedures will provide for adequate notice and a fair hearing of the appeal.

The Student Conduct Code outlines due process procedures for all student disciplinary cases.

If a student violates policy related to alcohol, substance abuse, or pornography and is under the age of 21, the College will notify the parents.

Non-student violators of the Student Housing Policy or Student Conduct Code will be referred to local law enforcement agencies.